



City of Friendsville

213 W. College Avenue
P.O. Box 56
Friendsville, TN 37737
Ph: (865)995-2831

PERMITS

The City of Friendsville issues *permits* only for properties in the corporate limits of Friendsville. To see if your property is in the city limits, please go to our website www.friendsville.city "Codes & Permits – Is my address in the city limits of Friendsville"

What requires a permit?

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy and/or use of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the *building official* and obtain the required *permit*.

To help clarify the above statement, the following items will require a *permit*:

1. New residential or commercial construction.
2. Additions to residential or commercial structures including garages.
3. "Major" alterations/repairs to residential or commercial structures including change of commercial tenants.
4. Placing/Replacing a mobile home. Only one mobile home allowed on a single lot.
5. Demolition of residential or commercial structures.
6. Any grading project not associated with a residential or commercial construction project that requires more than 200 cubic yards of cut/fill.
7. New driveways connecting to Town roads/streets. Driveway permits on State of Tennessee roads must be obtained from the Tennessee Department of Transportation (865)594-2456.
8. Fences 7 feet tall or higher.
9. In-ground swimming pools.
10. Retaining walls over 4 feet high measured from bottom of footing to top of wall.
11. Deck additions greater than 120 square feet.
12. Signs – contact City of Friendsville for requirement.

What does not require a permit?

1. "Cosmetic" upgrades such as new floor, wall, and ceiling finishes.
2. Replacing roofs and less than 30% of roof deck (replacing more than 30% of roof deck and/or replacement of roof framing falls into the "major" repair category and would require a permit).
3. Replacing siding, soffits etc.
4. Replacing gutters and downspouts.
5. Fences not over 7 feet high.
6. One-story detached accessory structures such as storage sheds, playhouses etc. with a floor area not greater than 120 square feet.
7. Replacing heating/cooling unit.
8. Replacing toilet fixtures, kitchen sinks and water heaters.

How to obtain a permit.

1. Contact City of Friendsville administration for the appropriate planning/permitting process.
2. Refer to the "Building and Permit Checklist" attached to the building permit for further instructions.
3. For any zoning issues please refer to the "Zoning" section on this website.
4. If applicable submit two (2) copies site and building plans to the Louisville Planning commission for review/approval.
5. Submit two (2) sets of plans to the codes staff for review/approval (this process takes 2-3 days.)
6. Submit two(2) copies of site plan/sketch showing property boundaries, location of structure(s) & applicable Minimum Yard Requirements (setbacks). See Friendsville Zoning No. 2012-01
7. Fill out and sign the "*Building Permit Application*".
8. Submit payment of the permit fee. (Check or cash only)
9. The permit, or copy thereof, is to be kept on the job site.

How to get started on a residential project.

1. Obtain a *building permit* with the City of Friendsville.
2. Contact Blount County Department of Environmental Health (Gary Ferguson 865-681-9502) for location of septic field.
3. Contact Fort Loudoun Electric Cooperative (877-353-2674) for temporary electric service.
4. Contact Friendsville Utility WaterWorks (865-995-0423) for water service.
5. Refer to the "*Building and Permit Checklist*" attached to the building permit for further instructions.